

Chickasaw County Board of Health
May 12, 2023
Meeting Minutes

The Chickasaw County Board of Health met Friday, May 12, 2023, at the Chickasaw County Community Services Building. Toni Friedrich, Board Chair, called the meeting to order at 10:00 a.m.

Members present were: Joan Knoll, Dr. Brinkman, Cindy Shoemaker, and Toni Friedrich.

Guests present were Lisa Welter, RN, Administrator, Ann Knutson, RN, Assistant Administrator, Anita Eschweiler, BOH Secretary, Penny Andorf, Environmental Health, and Amanda Josvanger with 1st Five.

A motion by Knoll, seconded by Shoemaker to approve the agenda. Ayes: Knoll, Shoemaker, Brinkman, and Friedrich. Absent: McGrath. Motion carried.

A motion by Dr. Brinkman, seconded by Knoll to approve April 14, 2023 meeting minutes. Ayes: Knoll, Shoemaker, Brinkman, and Friedrich. Absent: McGrath. Motion carried.

Public Comment: None

Jeremy McGrath arrived at 10:02 a.m.

1st Five update -Amanda Josvanger
Amanda gave an update to the board about the 1st Five program.

Terry Johnson arrived at 10:16 a.m.

Environmental Health

Penny updated the board on agency activities for April. Penny reported one time of transfer, two binding agreements, and four animal bites. Penny performed 51 water tests, ten site evaluations, and 3 well permits. There were two dumping complaints, no well plugging, and no pool or tattoo inspections. Penny did one pumper truck inspection. Penny will present two master matrixes to the Board of Supervisors on Monday for approval. Penny informed the board she is still waiting for the first and second-quarter payments from the state.

Penny informed the board that she is still testing the well at the Heritage daily. The Board of Supervisors will decide if they will keep using the well or hook up to city water.

Lisa presented Penny's letter of resignation. Penny's last day will be June 30, 2023. Discussion followed. Penny, Joan, Toni, and Lisa will interview the candidates. The board will meet next week to accept the resignation, discuss advertising, and job description. The meeting will be on Wednesday, May 17, 2023, at 10:00 a.m.

Penny left the meeting at 10.47 a.m.

Home Health

Home Health Update

Lisa Welter gave a monthly home health update. Census 81. Medicare 13. Medicaid 26. Referrals 11. Admissions 8. Discharges 15. Failed Admits 3. Unbillable visits 4. Nurse visits 204. Aide visits 258.

Homemaker visits 272. Lisa informed the board the aides now all have work cell phones. Lisa presented the change of status for Jane Wolf. Jane will move from full-time to part-time status on July 7, 2023. A motion by Knoll, seconded by Shoemaker to accept the change of status for Jane Wolf from full-time to part-time status effective July 7, 2023. All Ayes. Motion carried.

Business Operations

Monthly Claims

The claims for public health were \$14,888.72. The mileage claim is \$2,692.76. The total claims are \$17,581.48. Environmental Health claims were \$2,830.36 for a grand total of \$20,411.84. A motion by McGrath, seconded by Dr. Brinkman to approve the claims as presented. All Ayes. Motion carried.

Lisa presented information from the newspaper regarding ads and costs. The board declined at this time.

Public Health

Communicable Disease Update

Lisa provided an update on the new Covid boost dose and reported one nursing home had a Covid outbreak in April. Lisa also followed up on one communicable disease case in April.

Grant Update

Anita handed out updated spreadsheets for the grants. She informed the board that she hopes to bill most of the money left in the grants by June 30.

Policies

Lisa presented the following policies for approval.

Policies of Chickasaw County Public Health and Home Care Services and the Chickasaw County Board of Health Policy. A Motion by McGrath, seconded by Dr. Brinkman to approve the Policies of Chickasaw County Public Health and Home Care Services and the Chickasaw County Board of Health. All Ayes. Motion Carried.

Directions for Completing Client Financial Data Sheet Policy. A motion by Knoll, seconded by Shoemaker to approve the Directions for Completing Client Financial Data Sheet policy. All Ayes. Motion Carried.

Chickasaw County Board of Health Bylaws Policy. A motion by McGrath, seconded by Shoemaker to approve the Chickasaw County Board of Health Bylaws. All Ayes. Motion Carried.

Chickasaw County Public Health and Home Care Services Quality Assurance/ Improvement Policy. A motion by Knoll, seconded by McGrath to approve the Chickasaw County Public Health and Home Care Services Quality Assurance/ Improvement Policy. All Ayes. Motion Carried.

Determination of Fees, Collection of Fees, and Client Notification of Fees Policy. A motion by Shoemaker, seconded by Knoll to approve the Determination of Fees, Collection of Fees, and Client Notification of Fees Policy. All Ayes. Motion Carried.

Criteria for Protective Services Policy. A motion by Knoll, seconded by Shoemaker to approve the Criteria for Protective Services Policy. All Ayes. Motion Carried.

Healthy Feet Clinic Policy/Procedure Policy. A Motion by McGrath, seconded by Dr. Brinkman to the Healthy Feet Clinic Policy/Procedure Policy. All Ayes. Motion Carried.

The next Board of Health meeting is June 9, 2023, at 10.00 a.m.

A Motion by McGrath, seconded by Dr. Brinkman to adjourn the meeting at 11:13 a.m. All Ayes. Motion Carried.

Anita Eschweiler, BOH Secretary.

Attested by Lisa Welter, RN,
Chickasaw County Public Health Agency Administrator